

Installation Log & Checklist

Fire door location

Fire door reference

Date of installation

 / /

Installation completed by

Door Closer

- ☐ Is the door closer free from damage and not leaking?
- ☐ Does the door fully close within 25 seconds?
- ☐ Open the door to 5° or 75mm. Does it close and engage the latch?
- ☐ Is the door closer CE/UKCA marked?
- ☐ Is the minimum power size EN3?
- ☐ If there is a concealed door closer, is it fitted with the correct intumescent material?
- ☐ If there is an electromagnetic hold open device, is it operating correctly and releasing the door(s) when the fire alarm is activated?

Door Furniture

- ☐ Is all furniture CE/UKCA marked and fire-rated?
- ☐ Are locks & latches fitted with the correct intumescent lock protection?
- ☐ Does the latch secure the door in place without rattling?
- ☐ Does the handle operate smoothly and return to a horizontal position (if applicable)?

Gaps & Seals

- ☐ Is the gap between the door and frame between 2- 4mm?
- ☐ Are the correct intumescent strips fitted around the perimeter of the door or frame?
- ☐ Are the intumescent strips continuous around the hardware?
- ☐ Are the intumescent strips free from damages?
- ☐ Is the threshold gap the correct size in line with the door manufacturer's guidance?

Hinges

- ☐ Are there a minimum of 3 hinges?
- ☐ Does each hinge have a CE/UKCA mark & fire identification stamp?
- ☐ Is each hinge fixed securely with the correct amount of screws?
- ☐ Is the grade of hinge correct for the door?
- ☐ Have intumescent pads been fitted in line with the doors test evidence?

Signs & Certification

- ☐ Is the fire door clearly identifiable with appropriate signage on both sides in accordance with BS4599?
- ☐ Does the door have a plug or certification label in the edge or top of the door?

Vision & Panels

- ☐ Are vision panels secured in place without any rattling?
- ☐ Are the vision panels free from damages and cracks?
- ☐ Is the glass fire-rated?
- ☐ Are intumescent glazing seals free from damages and tested to BS 476?
- ☐ Vision panels are needed where doors on escape routes sub-divide corridors.

Door Leaf & Frame

- ☐ Is the door free from visible damage?
- ☐ Is the frame in tact?
- ☐ Have there been any modifications to the door? If yes, check these are in line with the door manufacturer.